



# TRANSPORTATION MANUAL



# DISNEY'S MAGICAL EXPRESS TRANSPORTATION

**PLEASE NOTE: Guests not utilizing Orlando International Airport are not eligible for *Disney's Magical Express Transportation* and must arrange their own transportation to/from the airport. Please contact Mears Transportation Group at (407) 828-8900 for assistance.**

*Disney's Magical Express Transportation* offers Pop Warner guests staying at a *Walt Disney World*® owned and operated resort hotels the following services:

- Complimentary motorcoach transportation from the airport to your hotel on your hotel arrival date and transportation back to the airport on your hotel departure date.
- The option to bypass baggage claim at the airport and have *Disney's Magical Express* service claim your luggage and have it delivered to your hotel (with special yellow tags). If this service is utilized, luggage may take up to 4 hours to be delivered to your resort room.
- The ability to utilize Resort Airline Check-in Service on your departure date and enjoy the convenience of checking your luggage and receiving your boarding passes prior to departing your hotel.

# WHAT YOU NEED TO KNOW

All *Walt Disney World*® Resort hotel guests that plan to utilize *Disney's Magical Express* Transportation for inbound or outbound airport transfers must have an advance reservation. Use the *Disney's Magical Express* Flight Information Form to make reservations. This form is provided on the subsequent pages of this manual and online at [www.mydisneygroup.com/popwarner](http://www.mydisneygroup.com/popwarner).

## *Disney's Magical Express* Transportation

### Before Leaving Home

- All guests planning to use *Disney's Magical Express* Transportation must have a reservation. Please complete the provided ***Disney's Magical Express* Flight Information Form** with each passenger's name as it appears on the plane ticket and both the inbound and outbound flight information and **email or fax to the *Disney's Magical Express* Groups Team**. Please include a phone number in case of questions.

**Email:** [WDW.DME.Reservations@disney.com](mailto:WDW.DME.Reservations@disney.com)

**Phone:** (866) 599-0951

- Please list all guests on the same room reservation number together.

### Airport Arrival

- Take the tram to the main terminal and proceed to *Disney's Magical Express* located on the B side level 1. Guests that do not utilize the special yellow luggage tags must go to baggage claim prior to proceeding to *Disney's Magical Express*. Please note that guests claiming luggage on the A side must cross over to the B side before proceeding to *Disney's Magical Express*.
- Be prepared to separate your team if your team cannot be accommodated on a single motorcoach.

### During Stay

- A Transportation Notice will be delivered to each guest room the day prior to departure confirming your pick up time for the following day. This is based off the outbound flight information you have provided and will be approximately 3 hours prior to flight departure time. If you do not have a confirmed pick-up time, please see the Concierge Desk at your resort or contact *Disney's Magical Express* Service Center at (866) 599-0951.

# WHAT YOU NEED TO KNOW

## Departure Day

- All guests must have a voucher to board the motorcoach. You may utilize the Transportation Notice that was delivered to each guest's room. Guests that do not receive a Transportation Notice may get a replacement from the Concierge Desk at your resort.
- Plan to arrive at the motorcoach pick up area 15 minutes prior to the scheduled pick up time.
- *Disney's All-Star* Resort guests will be provided departure information at check in. Departures will be from the main lobby area.

## Before Leaving Home

- **If you have received your *Disney's Magical Express* mailing and special yellow tags – please place a luggage tag on each piece of luggage that you want claimed on your behalf.**
- The special *Disney's Magical Express* yellow luggage tags are required to use this service. Luggage not specially tagged must be claimed at baggage claim.
- *Disney's Magical Express* service will try to create and get all requests for luggage tags in the mail so that they are received prior to departure, but there are no guarantees due to the short turnaround time.
- **Pack anything that may be needed for the first several hours of your stay in a carry-on bag.**

## Airport Arrival

- Tagged luggage will not be available to be claimed at baggage claim at the airport.

# WHAT YOU NEED TO KNOW

- Proceed directly to *Disney's Magical Express* located on the B side level 1.
- If you did not place the *Disney's Magical Express* yellow tags on your luggage, claim your luggage prior to proceeding to the *Disney's Magical Express* Welcome Center.
- Tagged luggage handling is only available for flights landing prior to 10:00 p.m.

## **Resort Arrival**

- Tagged luggage may take up to 4 hours to be delivered to the resort room.
- Luggage tagged with the special *Disney's Magical Express* tags will be delivered to each individual's resort room.

# RESORT AIRLINE CHECK-IN SERVICE

Only passengers of **Alaska, American, Delta, JetBlue, Southwest, and United Airlines** are eligible to use Resort Airline Check-in Service. Passengers of all other airlines will check in at the airport.

## Departure Day

- Resort Airline Check-In Service is available from 5:00 a.m. to 12:00 p.m.
- Proceed to the airline check-in desk at your resort to check your luggage with the airline and receive your boarding passes. Applicable baggage fees can be paid at this desk.
- Please make note of the current carry on luggage restrictions and weight restrictions for checked luggage. Scales will be available for weighing luggage. **\*\* Checked luggage and overweight fees will apply per the policy of each airline. \*\***

**Please contact (866) 599-0951 for any further inquiries specifically regarding *Disney's Magical Express Transportation*.**



# GOOD NEIGHBOR HOTEL TRANSPORTATION

- **Airport Transportation:** Airport Transportation is available from Mears Transportation for eligible guests staying at select *Walt Disney World*® Good Neighbor Hotels (only including Courtyard Orlando Lake Buena Vista in the Marriott Village, Fairfield Inn & Suites Orlando Lake Buena Vista in the Marriott Village, Springhill Suites Orlando Lake Buena Vista in Marriott Village, SpringHill Suites Orlando at FLAMINGO CROSSINGS and TownePlace Suites Orlando at FLAMINGO CROSSINGS) offering complimentary roundtrip motor coach transportation between Orlando International Airport and select *Walt Disney World*® Good Neighbor Hotels.
- Guests staying at one of the select *Walt Disney World*® Good Neighbor Hotels will meet a Mears Transportation representative near baggage claim. The Mears Transportation representative will assist with the luggage pick up and then provide direction to the vehicle for transportation to the designated hotel.
- All guests staying at select *Walt Disney World*® Good Neighbor Hotels that plan to utilize the complimentary airport transportation provided by Mears Transportation for inbound or outbound airport transfers must have an advance reservation. Use the *Walt Disney World*® Good Neighbor Hotel Form to make reservations. This form is provided in the event transportation manual and online at [www.mydisneygroup.com/popwarner](http://www.mydisneygroup.com/popwarner).
- Guests not utilizing Orlando International Airport are not eligible for complimentary airport transportation and must arrange their own transportation to/from the airport. Please contact Mears Transportation Group at (407) 828-8900 for assistance.
- **Event Transportation:** Scheduled motor coach transportation service will be provided between ESPN Wide World of Sports Complex and select *Walt Disney World*® Good Neighbor Hotels on competition days. Please check with the front desk at your resort or the onsite Mears Transportation representative for specific times and locations.
- **Theme Park Transportation:** Complimentary bus transportation is provided from select *Walt Disney World*® Good Neighbor Hotels to our theme parks. Bus transportation leaves approximately every 60 minutes from designated locations at the select *Walt Disney World*® Good Neighbor Hotels to and from *Walt Disney World*® Theme Parks. Direct transportation between hotels is not provided.
- **Pop Warner Athlete Celebration Party:** Scheduled motor coach transportation to and from the party will be provided. Please check with the front desk at your resort or the onsite Mears Transportation representative for specific times and locations.



